

**Rural Credit Services** has adopted Alaska Administrative Court Rule 11 as the fee schedule for the service of civil process. Any deviations from the Rule are noted by an \*. All deviations are the result of an added "Rural Fuel Surcharge". Administrative Rule 11(a) established the maximum amount recoverable from another party as costs for the services designated. **Fall 2006**

### **SERVICE OF PROCESS**

- 1) For service of any summons, subpoena, warrant, attachment, notice of levy, intent to levy or garnishment, execution or other writ – each person on whom service is made: \$35
- 2) For mileage actually and necessarily traveled in going to serve, and in returning from the place of service, of any process described in paragraph (1) above, whether or not service was obtained, for the first twenty five (25) total miles of any portion thereof: \$20\*(May recover \$10)  
And for each mile in excess of twenty five (25) actually and necessarily traveled: .50\*(May recover .40)
- 3) For each hour in excess of two (2) actually and necessarily spent to obtain service under # one (1) above. \$30\*(May recover \$20)

### **SALES OF PROPERTY PURSUANT TO FINAL PROCESS**

- 4) For advertising and disposing of property by sale, set-off, or otherwise, according to law, pursuant to a writ of possession, partition, execution, or any final process and for receiving and paying over money on account of property sold – on any sum not exceeding five hundred dollars: 7%  
And on any excess over five hundred dollars and not exceeding ten thousand dollars: 4%  
And on any excess over ten thousand dollars and not exceeding fifty thousand dollars: 2 ½%  
And on any excess over fifty thousand dollars: 1 ¼%  
...Provided, that when the [Process Server] disposes of the property by sale, set-off, or otherwise, according to law, but does not receive and pay, over money on account of such sale, the [Process Server] shall receive one-half of the commission allowed in this subdivision.
- 5) Inventories: For each hour \$10
- 6) *Keeping Personal Property: Determined by the Court*

### **OTHER**

- 7) Deeds: For executing a deed prepared by a party or a party's attorney \$10
- 8) Copies: For copies of writs or papers furnished at the request of any party [or needed to complete service]: First page or fraction thereof: \$1  
And any additional page or fraction thereof: .25